

Date :

This safety protocol is made by and between COMAP CHECY, 17 rue Louis Armand 45430 Chécy and the supplier company, see name below :

COMAP INFORMATION	
Contact Name : Mr PELLERIN DAVID	
Job Title : Logistics Platform Director	
E-Mail : david.pellerin@comap.eu	
Phone : 02-38-46-62-15	Fax : 02-38-46-62-20
Reception :	
See Document page3 « Entry to the site »	
Acces Itinerary :	
See page 2 « Traffic plan trucks & cars »	
Available Equipment :	
<input checked="" type="checkbox"/> Docks	<input checked="" type="checkbox"/> Hand pallet jack
<input checked="" type="checkbox"/> Forklifts with drivers	<input type="checkbox"/> Other: /
Cargo requiring special handling :	
Loading / Unloading of oversized cargo : Pipes 5-6mts lenght	<input checked="" type="checkbox"/> Taut liner
Obligatory requirements for Loading / Unloading	
Type of trailers : <small>Reminder : The Loading/Unloading operations are done with forklifts. Our staff must work with absolute safety.</small>	<input checked="" type="checkbox"/> Trailer floor in good conditions
	<input checked="" type="checkbox"/> Curtainside in good conditions (waterproof)
	<input type="checkbox"/> Other :
Personnal protective equipment obligatory :	
<input checked="" type="checkbox"/> Yellow safety vest	<input checked="" type="checkbox"/> Gloves: (If necessary according to the type of goods)
<input checked="" type="checkbox"/> Safety shoes	<input type="checkbox"/> Other: /
Emergency plan :	
See Document page 3 « Accident or urgency instructions »	

SUPPLIER INFORMATION	
Company Name :	
Contract holder :	
Carrier :	
Phone number : □□-□□-□□-□□-□□	
Fax : □□-□□-□□-□□-□□	
E-Mail :	
Handling activities :	
<input type="checkbox"/> Loading	<input type="checkbox"/> One-time
<input type="checkbox"/> Unloading	<input type="checkbox"/> Permanent
Specific equipment :	
<input type="checkbox"/> Hand pallet jack	<input type="checkbox"/> Other :
<input type="checkbox"/> Wheelbarrow	
Loading :	
Type :	
Packaging :	
<input type="checkbox"/> Pallets	<input type="checkbox"/> Containers
<input type="checkbox"/> Boxes	<input type="checkbox"/> Other :
Transport supplier must provide to its drivers	
<input checked="" type="checkbox"/> Safety shoes	<input checked="" type="checkbox"/> Gloves
<input checked="" type="checkbox"/> Yellow safety vest	<input type="checkbox"/> Other: /

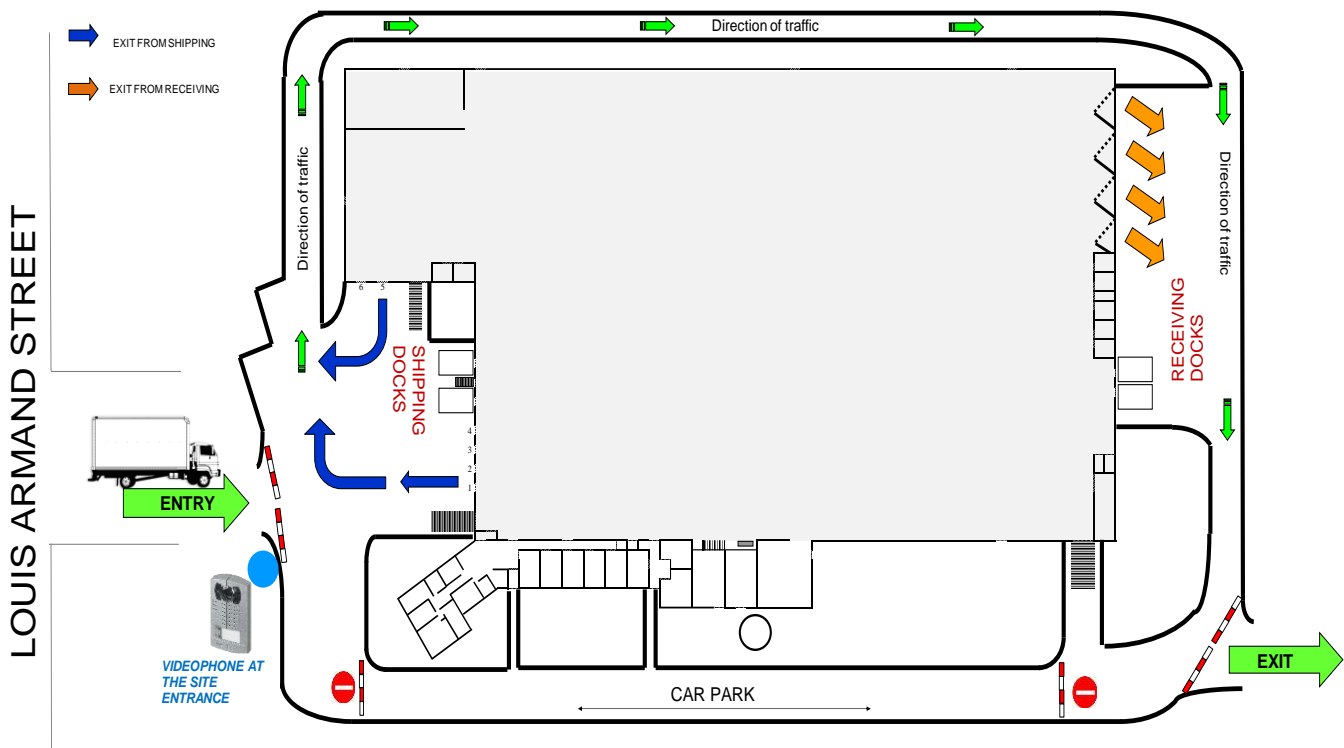
Signature shipper company (+commercial stamp)

Signature supplier company (+commercial stamp)

Comap's initials (+ commercial stamp) :

Supplier initials (+ commercial stamp) :

TRUCKS DIRECTION OF TRAFFIC



NOTICE : The access to the logistics center is regulated by rising barriers. To avoid the blocking of the inside court, the trucks coming to load must stay outside the site, drivers must ring the videophone and wait for the instructions given by Comap staff. The trucks coming to unload goods will take the itinerary until the receiving of goods docks.

ACCESS TO THE SITE

•Shipping 8H00-18H00 Deliveries 8H00-15H30



- Truck park at Louis Armand street, then ring to the videophone.
- Do not block the entry and exit to the docks.
- Go to the Shipping or Reception desk with the transport documents.
- Wait to the Loading/Unloading safety instructions.
- For security reasons, every driver waiting at the loading / unloading docks must leave the key of the truck at the desk before starting the operations. As long as the key is not at the desk any operation will start.
- The key will be inside a security box as long as the loading / unloading operations. Once all is finished the key will be returned to the driver.



TRAFFIC INSTRUCTIONS

- Speed limit 15kms per hour.



INSTRUCTIONS DURING DOCKING

- Make sure that nobody is nearby to the truck before the manoeuvre.
- Warning lights on when reverse drive manoeuvre.
- Caution when go out from the truck, other trucks can be near.
- Opening/Close of doors with engine stopped and handbrake on.



UNLOADING INSTRUCTIONS

- Handbrake on during unloading operations.
- Go to the entry doors.
- Only the drivers can access to the warehouse.
- During unloading operations, drivers must stay alongside the dock.
- Only the Comap staff is authorized to unload the trucks.
- Once unloading is finished, take the documents and release the dock.



LOADING INSTRUCTIONS

- Handbrake on during loading operations.
- Go to the entry doors.
- Only the drivers can access to the warehouse.
- During loading operations, drivers must stay alongside the dock.
- Only the Comap staff is authorized to load the trucks.
- Once loading is finished, take the documents and release the dock.

SAFETY INSTRUCTIONS IN CASE OF EMERGENCY



- Contact details of sites's responsables:**
- **Mr Pellerin David** : Logistics Platform Director: **02-38-46-62-15** (Ext 15)
- **Mr Joubert Gino** : Operations & Transport Manager : **02-38-46-62-18** (Ext 18)
- **Mr Faro Juanjo** : Subsidiaries & international Logistics Manager : **02-38-46-90-59** (Ext 885)
- **Mme Fafin Céline** : Quality Manager Method : **02-38-46-62-25** (Ext 25)

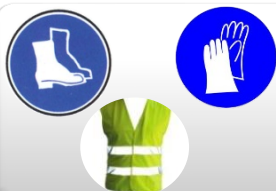
•**Emergency Medical Service : 15 FIREMEN : 18**

- Site equipped with automated external defibrillator



IN CASE OF FIRE

- Go to the nearest emergency exit, go to the assembly point (Located at the car park).



OTHER SAFETY INSTRUCTIONS

- Yellow safety vest.
- Safety shoes / gloves.
- No smoking site.
- Caution : forklifts working.
- Caution : accidental falls next to the docks.



SITE SECURITY

- The site is under video surveillance 24h/24h and under access control.